**Day 1 Interview Questions**

1. How long has the company been operation for?

Ans: 15years

1. How long will you use this server until next upgrade?

Ans: 30years

1. What do you see your company in xxxx years? What’s the yearly growth? The reason we ask is to recommend server requirement.

Ans: We see the company having about 30 employees in about 10years

1. Do you need a server room? Is the server ready or do we have to set it up? Do we need to run cables from the server to each computer?

Ans: We already have a server room

1. What’s the start and due date of this project?

Ans: Nov 1, 2022

1. What does the daily activity you company look like?

Ans: about 8 employees are in the office, including the manager

1. How many travel agents come to work every day?

Ans: 8

1. Are there agents working from home? The reason for this question is to know if we are going to need to set up a remote desktop connection.

Ans: Yes, there are agents who work away from the office

1. How many transactions does your company have daily, weekly and monthly?

Ans: about 50 weekly

1. Does your company book tickets for large group of people?

Ans: Yes

1. How often do you want the server to back up?

Ans: Daily

1. Do you want the database to have a function to calculate GST outside of Canada?

Ans: Not really necessary.

1. If the fund is not enough, what components are required to have in database?

Ans: We would discuss that in the future

1. You mentioned that almost all agents agree that if an expensive trip is booked which results in a substantial commission, the booking fee is waived. But what’s the amount of substantial commission?

Ans: it will be determined by the supplier

1. You mentioned that we could add more columns to excel sheet. So, do you want the database to include employee’s information, such as salary and commissions.

Ans: Yes, it would house more information about the company

1. In the 1st page you mentioned that each agent contributed some information that they currently collect to the project. What kind of method each agent contributes their collected information? Electronically or paper? Who converts?

Ans: Most agents typically use sticky notes.

1. There is one empty table about affiliation, who is going to provide the data for this table?

Ans: We would try to look for it, otherwise we leave it as unresolved

**2nd interview questions**

1. I see there are only credit card transactions in sales in spreadsheet. Do you have any other payment type transactions?

Ans: Yes, we take cash payments

1. Customers’ phone numbers in spreadsheet have more than 10 digits. How do you want to handle them? Will you contact customer to get the correct number?

Ans: You can make the corrections for us or leave it as unresolved

1. Customer ID(only 3 digits), product ID(from 2 to 4 digits), Product Category(only 3 digits).

Ans: You can recommend a better way to do this

1. In background page 4, we see that same supplier IDs associate with same representative, but not supplier name. Could you explain?

Ans: You can recommend a better way to represent this, we did that because different suppliers can supply the same product

1. We noticed that you have 2 region ID’s, can you tell us the region names and the reason for having two region IDs.

Ans: its for different continents, but more can be added when needed

1. Can you provide more details about the product ID’s that you have? Do you have a code table for it?

Ans: We would provide more details about that.

1. There are some dates errors in sales spreadsheet. How do you want us to handle?

Ans: You can list the incorrect dates as unresolved

1. Options for networks – we decide to set up 3 LANs, 1st includes all the computers for employees. 2nd includes server, printer, scanner and fax machines. 3rd is optional, that is an AP, will provide wireless network access to your mobile devices like laptops and mobile phones.

Ans: we would discuss all this in the future because it is not a priority right now

1. Options – Include owner, the company has 18 employees. We have two options for you, a server that can handle 25 people and a server that can handle 50 people. The price difference is about only 30-50 thousand.

Ans: No answer

1. You mentioned that almost all agents agree that if an expensive trip is booked which results in a substantial commission, the booking fee is waived. But what’s the amount of substantial commission? Do you have a standard for it?

Ans: as said earlier, it’s the suppliers who determine the commission fee. It is only our responsibility to accept this fee if its reasonable for us or not.

1. Do you have the formula for commissions from different suppliers? So, our database can calculate and to check if you have received correct commissions.

Ans: Like we discussed earlier, its dependent on the suppliers. There’s no formular.

1. Yesterday you had mentioned that you want your data to be backed up daily. There are 3 different types of backups, I would like to explain the pros and cons, so you can make your choice.

Ans: You can list this for us in the recommendations table.

